



El Segundo Police Department

Professional Standards Division

348 Main Street, El Segundo, CA 90245

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TRAINING BULLETIN

Training Subject: **Temporary Restraining Orders (TROs)**

Date Distributed: September 28, 2018

Refer the attached letter from District Supervising Judge Taylor regarding the appropriate courthouse to refer civilians for filing a Temporary Restraining Order (TRO).

The location is based on the person's residence.



The Superior Court

TORRANCE COURTHOUSE
825 MAPLE AVENUE
TORRANCE, CALIFORNIA 90503
CHAMBERS OF
ERIC C. TAYLOR
SUPERVISING JUDGE

TELEPHONE
(310) 787-3819

September 11, 2018

Bill Whalen, Chief of Police
El Segundo Police Department
348 Main Street
El Segundo, California 90245

SUBJECT: Filing Court Information for Temporary Restraining Orders ("TRO's")

Both the Torrance and Inglewood Courthouses accept applications for Temporary Restraining Orders for filing and handling the subsequent Retraining Order hearings. However, many litigants continue to file at the Torrance Courthouse who should be filing in Inglewood. Some of the misfiling appears related to various law enforcement agencies directing litigants to the wrong courthouse filing locations. This results in confusion in our courthouses in handling the filings.

To assist us, please be advised that if a person resides in the cities of Inglewood, Hawthorne, El Segundo, or in the South Los Angeles area, they should be directed to file their application for Temporary Restraining Orders at the Inglewood Courthouse.

Residents of Gardena, Hermosa Beach, Lomita, Manhattan Beach, Rancho Palos Verdes, Palos Verdes Estates, Rolling Hills Estates, Redondo Beach, and Torrance should be directed to file their application for Temporary Restraining Orders at the Torrance Courthouse.

Please assist us by ensuring that your officers are aware of the correct filing locations for TRO's. Providing correct filing locations to constituents is vital to ensuring that they are able to efficiently and effectively handle their disputes, which often involve violence or other emergent issues.

Thank you for your cooperation. If you have any questions, please feel free to contact Francoise Castellano, Court Operations Manager, at (310) 787-3744. You may also contact Doug Gray, Senior Administrator at (310) 787-3726.

Sincerely,

Handwritten signature of Eric C. Taylor in black ink.

Eric C. Taylor
District Supervising Judge
Southwest District

Handwritten signature of Doug R. Gray in black ink.

Doug R. Gray
Senior Administrator
Southwest District

- c: Honorable Alan Honeycutt, Asst. Supervising Judge, Southwest District
Honorable Victor Wright, Site Judge, Inglewood Courthouse
Honorable Patricia Titus, Inglewood Courthouse
Honorable Gia Bosley, Torrance Courthouse
Commissioner Glenda Veasey, Torrance Courthouse