



El Segundo Police Department

Professional Standards Division

348 Main Street, El Segundo, CA 90245

Phone (310) 524-2200 / Fax (310) 640-7683

TRAINING BULLETIN

Training Subject: **Animal Control Calls**
Date Distributed: **October 1, 2017**
Written by: **Sgt. Mike Gill**

The Animal Control Program is a 24 hour per day, seven day per week service provided by our Police Department for the citizens of El Segundo. Although Animal Control Officers are usually available on dayshift, many times they are unavailable to handle calls during the evening hours. On occasion, patrol officers are called upon to handle animal control calls. The following information is provided to you as a training brief and refresher on how to handle these type of calls when no Animal Control Officer is available.

BARKING DOG CALLS

- When responding to barking dog calls; officers, if practical, should park near the location and listen to determine if they can hear the dog barking. If the dog has been barking continuously and excessively for approximately 20 minutes, the officer should hand deliver a "Complaint Notice" to the resident or leave it on the front door if no one is home. The original copy (white) goes to the residence and the bottom copy (yellow) goes to the Animal Control Program. A notation of this action should be placed in the disposition of the call.
- If the officer can confirm the resident has been previously issued a "Complaint Notice" prior to the past 24 hours, they should leave a "7-Day Order to Comply" form. This form should include a due date 7 days in advance of the present call. Again, the white copy goes to the residence and the yellow copy goes to the Special Operations Division.
- If the Animal Control Program is currently working an open case at this location, a message may exist in the premise history advising what appropriate action the officer should take.
- All "Complaint Notice" and "7-Day Order to Comply" forms should be placed in the Special Operations Division in-box for distribution to Animal Control for processing.

DOG BITE CALLS

- When responding to dog bite calls, a Tiburon Dog Bite report is required on every incident that a person is bit by a dog or a dog bites another animal. A bite is defined as any breaking of a human's skin caused by a dog's tooth/teeth.
- The dog must be seized and quarantined at SPCA under the following conditions:
 - If the dog is vicious in nature. Vicious is defined as a bite(s) caused by any dog, when unprovoked, in an aggressive manner, inflicts severe injury on or kills a human being or
 - If the bite occurs when the dog is running at large (off the property of the owner) and the owner of the dog can not be contacted or
 - If proof of rabies vaccination cannot be verified and the owner cannot guarantee the voluntary quarantine of the dog until animal control officials can determine the appropriate disposition.
- Contact an Animal Control Officer to respond and take possession of the dog.
- If the officer has any questions regarding the seizure of a dog, they should contact an Animal Control Officer.
- Photograph the dog(s) involved and any dog(s) or human injuries
- Determine if the dog(s) are licensed and have proof of rabies vaccination.

DOGS RUNNING AT LARGE

- When responding to dog at large calls, the officer may cite for ESMC 6-3-5A if they witness the dog running loose anywhere other than on the owner's property. This includes dogs being walked off leash (more than 6' in length). A crime report could be written if not witnessed directly by the officer.

DOG PARK RULES

- The dog park is open to the general public from dawn to dusk, seven days a week. The general rules for the Dog Park are outlined in ESMC 6-3-7.

DOG LICENSING

- Whenever conducting an investigation regarding dog bites or dog related issues, the verification of a valid license in this city is strongly encouraged. A citation may be completed when appropriate.

ANIMAL STORAGE

- Whenever ESPD houses an animal here at the station, personnel should be aware the maximum amount of time of 6 hours. Arrangements should be made prior to ensure compliance and a plan should be developed to have the animal transported to SPCA before the maximum time limit is reached.

In order to ensure the information has been distributed to personnel, please check off your name listed on the attached roster.

Sign off list:

3TS (Gill)	_____
3S1 (Villarreal)	_____
3S3 (de la Rambelje)	_____
3S4 (Jones)	_____
3S5 (Perez)	_____
3S6 (Delmendo)	_____
3S7 (Martinez)	_____
3S9 (McShane)	_____
3D2 (Corkins)	_____
Emma Gray (Records)	_____
Lt. Garcia (PSO's)	_____

INITIAL & RETURN TO PROFESSIONAL STANDARDS DIVISION